

Yazoo County School District



Parent and Family Engagement Plan

Revised Spring 2018

District: Yazoo County School District
Section: L - Organizational Relations
Policy Code: LAA - Title I Parental Involvement

TITLE I PARENT INVOLVEMENT (Parent and Family Engagement)

NOTE: Schools receiving federal ESEA funds are required to have a parent involvement policy. This sample policy can be used as the basis for the joint development of a policy, as required by the federal legislation. This policy cannot be the district's policy without some parental involvement in its development at the local level.

The Yazoo County Board of Education endorses the parent involvement goals of Title I and encourages the regular participation by parents of Title I eligible children in all aspects of the program. The education of children is viewed as a cooperative effort among the parents, school, and community. In this policy, the word "parent" also includes guardians and other family members involved in supervising the child's education.

Pursuant of federal law, this district will develop jointly with, agree on with, and distribute to parents of children participating in the Title I program a written parent involvement policy.

A meeting of the parents of participating Title I students will be held annually to explain the goals and purposes of the Title I program.

Parents will be given the opportunity to participate in the design, development, operation, and evaluation of the program for the next school year and to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs. Parents will be encouraged to attend the meeting and to become involved.

In addition to the required annual meeting, at least three (3) additional parent meetings shall be held, at various times of the day and/or evenings, for the parents of children participating in the Title I program. Notices will be sent to the parents and articles will appear in the local newspaper advising parents and interested persons of the meetings. These meetings shall be used to provide parents with:

1. Information about programs provided under Title I;
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
4. The opportunity to bring parent comments, if they are dissatisfied with the school's Title I program, to the district level.

Title I funding, if sufficient, may be used to facilitate parent attendance at meetings through payment of transportation and childcare costs.

The parents of children identified to participate in Title I programs shall receive from the school principal and Title I staff an explanation of the reasons supporting each child's selection for the program, a set of objectives to be addressed, and a description of the services to be provided. Parents will be advised of their children's progress on a regular basis. Opportunities will be provided for the parents to meet with the classroom and Title I teachers to discuss their children's

progress. Parents will also receive information and training that will assist them in helping their children at home and at school.

Each school in the district receiving Title I funds shall jointly develop with parents of children served in the program a "School-Parent Compact" outlining the manner in which parents, school staff and students share the responsibility for improved student academic achievement in meeting state standards. The School- Parent Compact shall:

Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the state's academic achievement standards;

Indicate the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, monitoring television watching, volunteering in the classroom, and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time; and

Address the importance of parent-teacher communication on an on-going basis, with at a minimum, parent-teacher conference, frequent reports to parents, and reasonable access to staff.

NOTE: Districts with more than one school participating in a Title I program may wish to consider the establishment of a district-wide parent advisory council.

LEGAL REF.: P. L. 103-382 Improving America's Schools Act

Adopted Date: 8/5/2014

Approved/Revised Date: 2/7/2017

CROSS REF.: Policies LA Parental Involvement LAA-R Title I Parent Involvement Regulations (Parent and Family Engagement)

Yazoo County School District

TITLE I SCHOOLS – PARENT AND FAMILY ENGAGEMENT PLAN 2018/2019

Parent and Family Engagement means the participation of parent(s) and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring --

- Parents and family play an integral role in assisting in their child's learning.
 - Parents and family are encouraged to be actively involved in their children's education at school.
 - Parents are partners in their children's education and are included, as appropriate, in decision-making and are on advisory committees to assist in the education of their children.
 - Other activities, such as those described in *Section 1118* of ESEA, are fulfilled.
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GENERAL EXPECTATIONS

Yazoo County School District agrees to:

- Be governed by the statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with the definition.
- Involve the parents of our students in decisions about how the 1% of Title I, Part A funds reserved for parental involvement is spent.
- Coordinate with parents to jointly develop a school parent and family engagement plan that addresses all of the components of *Section 1118(c-f)*; after plan development, distribute it to parents of our students and also make it available to our local community.
- Conduct a joint annual evaluation with parents of the content and effectiveness of the school's parent and family engagement policy/plan.
- Use the findings of the annual joint evaluation to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement policy.
- Submit any parent comments or concerns to the district federal programs department if our Title I, Part A school-wide plan (SWP) is not satisfactory to any parent(s) of our students.
- Provide each parent with an individual student report about the performance of his/her child(ren) on the State assessment.
- Provide each parent timely notice when their child has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the team in *section 200.56* of the *Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)*.
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in *section 1111(h)(6)(A)*.
- If the school-wide program plan under *Section 1114(b)(2)* is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

Yazoo County School District

TITLE I SCHOOLS – PARENT AND FAMILY ENGAGEMENT PLAN 2018/2019

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
<ul style="list-style-type: none"> • YSCD/Schools will host an Annual Title I Meeting to provide information regarding Title I programs and requirements. 	<ul style="list-style-type: none"> • Federal Program Director • School Administrators 	<ul style="list-style-type: none"> • August – September 	<ul style="list-style-type: none"> • YSCD will use various tools of communication to advertise an Annual Title I Meeting • YSCD will use various tools of communication to advertise an annual Title I meeting 	<ul style="list-style-type: none"> • Sign-In, Agenda & Minutes (Participation) • Parent Survey Results • Student Outcomes
<ul style="list-style-type: none"> • YCSD will provide opportunities for families to review & provide feedback in the following areas: <ul style="list-style-type: none"> ○ Title I Status ○ Rights of Title I Parents ○ AYP/School Data ○ Overall budget ○ Overview of the Parent Engagement Plan 	<ul style="list-style-type: none"> • Federal Program Director • School Administrators 	<ul style="list-style-type: none"> • August – May • Revisions in Spring 	<ul style="list-style-type: none"> • Schools will distribute handouts and visual aids of information in layman terms, avoiding education jargon 	<ul style="list-style-type: none"> • Sign-In, Agenda & Minutes (Participation) • Parent Survey Results • Handouts • Student Outcomes
<ul style="list-style-type: none"> • YCSD will involve parents in the decision-making process of their children <ul style="list-style-type: none"> ○ 1% of Title I, Part A funds reserved for parent involvement ○ Roles & responsibilities of school, parents & student (Student Compact) ○ Student welfare: (i.e. Academic & Behavioral Intervention planning) 	<ul style="list-style-type: none"> • School Administrators • Federal Program Director 	<ul style="list-style-type: none"> • August- May 	<ul style="list-style-type: none"> • District may organize an Advisory Committee • Schools will form Title I Planning Committees inclusive of parents and community members • YCSD hold parent-teacher conf. during which this compact will be discussed as it relates to the individual child's academic achievement • Schools provide opportunities for parents to participate with Teacher Support Teams, Parent/Teacher Conferences & IEP meetings; MTSS 	<ul style="list-style-type: none"> • Sign-In, Agenda & Minutes (Participation) • Parent Survey Results • Handouts • Student Compact • Student Outcomes

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<ul style="list-style-type: none"> Coordinate & integrate parent & family engagement programs & activities designed to increase parent capacity to ultimately, more effectively support student achievement 	<ul style="list-style-type: none"> School Administrators Federal Programs Director Graduate Coach Counselors Interventionists 	<ul style="list-style-type: none"> August – May 	<ul style="list-style-type: none"> YCSO will provide materials, training & (i.e. Literacy, Math, & Science Info Night, Multicultural Awareness Activities, FAFSA & technology usage, health & wellness, etc.) Schools will provide parents with frequent reports on their children's progress 	<ul style="list-style-type: none"> Sign-In, Agenda, minutes (Participation) Survey Results Student Outcomes Sign-In, Agenda, minutes (Participation) Survey Results Student Outcomes
<ul style="list-style-type: none"> Ensure that information related to the school & parent programs, meetings, & other activities is sent to parents of participating children in a format and language the parents can understand 	<ul style="list-style-type: none"> School Administrators Federal Programs Director Graduate Coach Counselors Interventionists 	<ul style="list-style-type: none"> August – May 	<ul style="list-style-type: none"> District & Schools will employ sources to ensure effective communication: on-line media, newsletters, automated phone messaging system 	<ul style="list-style-type: none"> Sign-In, Agenda, minutes (Participation) Survey Results Student Outcomes Expenditure Reports Parent Surveys Reports
<ul style="list-style-type: none"> District & Schools, to the extent practical, shall provide full opportunities for the participation of parents w/ children w/limited English proficiency, disabilities, & migratory children, 		<ul style="list-style-type: none"> August – May 	<ul style="list-style-type: none"> District & Schools will employ sources to ensure effective communication: on-line media, newsletters, automated phone messaging system 	<ul style="list-style-type: none"> Sign-In, Agenda, minutes (Participation) Survey Results Student Outcomes
<ul style="list-style-type: none"> YCSO will provide parents reasonable access to staff. 		<ul style="list-style-type: none"> August - May 	<ul style="list-style-type: none"> Determined by School Admin. In an effort to prevent disruption of the learning environment 	<ul style="list-style-type: none"> Sign-In, Agenda, minutes (Participation) Survey Results Student Outcomes